



MARINHA DO BRASIL

COMISSÃO NAVAL BRASILEIRA EM WASHINGTON



Washington, DC, em 08 de Agosto de 2023.

AUTORIZAÇÃO DE ABERTURA DE PROCESSO ADMINISTRATIVO PARA CONTRATAÇÃO DE SERVIÇOS

Em conformidade com as orientações previstas no Parecer Referencial nº 0004/2022/CJACM/CGU/AGU de agosto de 2022, solicito autorização para abertura de processo administrativo para a contratação do serviço de avaliação do Sistema de Gestão da Qualidade implementado em 2022, na CNBW, no tocante à obtenção no exterior, com a empresa BSI Group America INC., a ser realizado nos dias 24 e 25 de agosto do presente ano.

O valor da presente contratação é de US\$ 2,475.00.

Fernanda Ricardo da Silva

Fernanda Ricardo da Silva
Capitão de Fragata (IM)
Chefe do Departamento de Obtenção

AUTORIZAÇÃO DE ABERTURA DE PROCESSO DE DISPENSA DE LICITAÇÃO

Autorizo a abertura do processo administrativo para a contratação do serviço de avaliação do Sistema de Gestão da Qualidade implementado em 2022, na CNBW, no tocante à obtenção no exterior, com a empresa BSI Group America INC.

Washington, DC, em 08 de agosto de 2023.

Alexandre Vizeu Dias

ALEXANDRE VIZEU DIAS
Capitão de Mar e Guerra (IM)
Ordenador de Despesa

EM BRANCO

MARINHA DO BRASIL
COMISSÃO NAVAL BRASILEIRA EM WASHINGTON
DOCUMENTO CIRCUNSTANCIADO Nº 30-01/2023



1 - OBJETO

O presente Documento Circunstanciado tem como objeto a prestação de serviços para avaliação (*Surveillance*) do Sistema de Gestão da Qualidade implementado em 2022 na CNBW, no tocante à obtenção no exterior. Trata-se de Auditoria a ser realizada no Departamento de Obtenção, com o propósito de ser mantida a Certificação Internacional às Normas NBR ISO 9001:2015 para a atividade fim desta Comissão Naval no Exterior.

2 - CARACTERIZAÇÃO DA SITUAÇÃO E NECESSIDADE QUE JUSTIFICA O SERVIÇO

Trata-se de contratação de serviço visando à manutenção da certificação às Normas ISO 9001:2015 na CNBW.

A Portaria nº 25/CNBW de 30 de julho de 2021 tratou da formação da Comissão para implementação da Certificação da CNBW.

Em Junho de 2022, a CNBW foi submetida a uma rigorosa Auditoria no Departamento de Obtenção com o propósito de obter a Certificação Internacional às Normas NBR ISO 9001:2015 para a atividade fim.

A Certificação às Normas NBR ISO 9001:2015, concedida em 27 de julho de 2022, pela BSI Group America Inc, entidade acreditada pela *American National Standards Institute (ANSI) - National Accreditation Board (ANAB)*, tem validade de três anos, mediante a revalidação/manutenção por intermédio de auditorias anuais.

Este Certificado do Sistema de Gestão da Qualidade representa o reconhecimento da qualidade dos serviços prestados pela CNBW, o fortalecimento no relacionamento com os stakeholders, a padronização, a conformidade com os requisitos regulamentares, a busca pela excelência operacional, a economia de recursos, e o comprometimento de toda a tripulação em prol do Sistema de Abastecimento da Marinha (SabM) e das Organizações Militares solicitantes.

3 - PLANEJAMENTO DA CONTRATAÇÃO

A presente contratação está prevista no Plano de Aplicação de Recursos (PAR) da CNBW e está alinhada com o planejamento realizado.

4 - DETERMINAÇÃO DE UNIDADES E QUANTIDADES A SEREM ADQUIRIDAS

Trata-se da prestação de serviço de auditoria (*Surveillance*) realizada em um dia e meio de visita pela empresa contratada, com o propósito de realizar a verificação da conformidade do processo de obtenção no exterior, nesta Comissão Naval no Exterior, frente aos requisitos e, conseqüentemente, ao atendimento das Normas NBR ISO 9001:2015.

EM BRANCO

5- ESTIMATIVA DA DESPESA, RAZÃO DA ESCOLHA DO FORNECEDOR E JUSTIFICATIVA DO PREÇO

O valor total estimado desta contratação de prestação de serviços é de US\$ 2,475.00, de acordo com a proposta apresentada pela empresa BSI Group America Inc.

A empresa BSI Group America Inc. apresentou proposta dentro do valor de mercado e com o menor preço.

A BSI Group America Inc. é uma empresa acreditada pela "American National Standards Institute" (ANSI) - National Accreditation Board (ANAB), o maior organismo de acreditação na América do Norte.



6 - VALOR UNITÁRIO E/OU GLOBAL

O valor unitário desta contratação de prestação de serviços é de US\$ 1,650.00 (US\$ 850.00 o valor para "half day"). Por tratar-se de um dia e meio de Auditoria, o valor total é de US\$ 2,475.00.

7 - PRAZO PARA A ENTREGA OU CONCLUSÃO DO OBJETO

Auditoria a ser realizada no período de 24 e 25 de agosto de 2023.

8 - EVENTUAL PRESTAÇÃO DE ASSISTÊNCIA TÉCNICA NO PERÍODO DE GARANTIA DO OBJETO

Não Aplicável.

9 - CONDIÇÕES DE GUARDA E ARMAZENAMENTO

Não Aplicável.

10 - PRAZOS PARA LIQUIDAÇÃO E PARA PAGAMENTO

O Prazo para liquidação e pagamento é de até 30 dias após a prestação do serviço ou até a data de vencimento da fatura (se esta ocorrer depois).

11 - DEMONSTRAÇÃO DA COMPATIBILIDADE DA PREVISÃO DE RECURSOS ORÇAMENTÁRIOS COM O COMPROMISSO A SER ASSUMIDO

- a) Gestão/Unidade: 00001/70200
- b) Fonte: 100000000
- c) Programa: PTRES 174672
- d) Ação: Z.490.DV101B4
- e) Natureza de Despesa: 339035
- f) PI: Z490DV101B4

12 - CONCLUSÃO

Em face do exposto e da documentação apresentada, sugere-se que o objeto seja contratado, com base no art. 1º, § 2º, da Lei nº 14.133, de 1º de abril de 2021, combinado com o Art. nº 27, inciso I da Portaria GM-MD nº 5.175, de 15 de dezembro de 2021.

EM BRANCO

A contratação observa as diretrizes do Parecer Referencial nº 0004/2022/CJACM/CGU/AGU, bem como este Documento Circunstanciado contempla os atos necessários para a contratação em lide, sendo destinado à aquisição de serviço que objetiva atender ao funcionamento e manutenção desta Comissão Naval, com fundamento no inciso I, do artigo 27, da Portaria nº 5.175, de 15 de dezembro de 2021 e no Bono Especial nº 836/2022 da SGM.



Elaborado por:

Washington DC, em 21 de agosto de 2023.

Fernanda Ricardo da Silva

FERNANDA RICARDO DA SILVA

Capitão de Fragata (IM)

Chefe do Departamento de Obtenção

13 - ATO DE AUTORIZAÇÃO DA CONTRATAÇÃO DIRETA

Aprovo a contratação prevista neste Documento Circunstanciado, sendo entendido como viável e razoável à luz das justificativas apresentadas.

Washington DC, em 21 de agosto de 2023.

Alexandre Vizeu Dias

ALEXANDRE VIZEU DIAS

Capitão de Mar e Guerra (IM)

Ordenador de Despesas

EM BRANCO



Gleisson Silva NR REF. CERT-USEN-03-UM-001879-001
Internal Auditor TEL. 800-768-5362
Brazilian Naval Commission FAX 215-997-3810
5130 MacArthur Blvd NW E-MAIL dennis.chen@dekra.com
Washington, Washington, 20016, United States

LETTER OF UNDERSTANDING FOR ISO 9001 TRANSFER

Hi Gleisson,

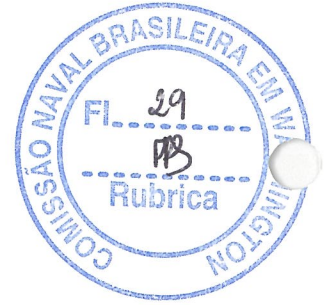
Thank you for giving DEKRA the opportunity to fulfill your certification needs. We hope this estimate will lead to a partnership that will last for many years. Our estimate for ISO 9001 Transfer Certification has been prepared utilizing the information provided by Brazilian Naval Commission . In this estimate we have also included:

- An overview of the Certification Process
- Optional services and additional information regarding the estimate
- Estimate for certification with estimate acceptance

Your signature on the estimate acceptance page will acknowledge your acceptance of DEKRA's estimate and acknowledgement of the required disclosures. Once again thank you for your interest in our certification services. We are available anytime to assist with any questions you may have and look forward to working with you.

Thank you,

Dennis Chen
Director of Sales
DEKRA Audit
Office: 800-768-5362
Mobile: 313-212-9718
dennis.chen@dekra.com



THIS ESTIMATE IS NOT BINDING UNTIL IT IS REVIEWED AND ACCEPTED BY DEKRA.

Thank you for your interest in DEKRA.

People, products and companies require expertise and independence. Founded in 1925, **DEKRA** has played a significant role in contributing to product safety and quality management aspects ever since.

As one of the world's leading expert organizations, DEKRA's global employee network are committed to ensuring long-term security, safety, quality and environmental protection.

DEKRA Certification provides assessment and certification services to a wide range of international standards such as:

ISO 9001, ISO 14001, AS9100, ISO 45001, ISO 13485, IATF 16949, ISO 50001/SEP, ISO 27001, TISAX, Sustainability, Risk Management, Business Continuity, Corporate Social Responsibility, and more.

The DEKRA Difference

- ✔ Value as defined by your expectations.
- ✔ Dedicated auditing and support team.
- ✔ Straightforward pricing. No hidden fees.
- ✔ Transparency in our approach.
- ✔ Auditors experienced in your industry.
- ✔ Global reach with local resources.
- ✔ A true partner in the assessment and certification process.



Transfer Process

OFF-SITE TRANSFER REVIEW

DEKRA will request for you to submit:

Copy of current certificate

Previous cycle audit reports:
Certification/Renewal
Surveillances

Any non-conformities from
previous audit and accepted
closure from current CB

DEKRA will then issue a new DEKRA certificate upon completion of the on-site audit unless otherwise requested.

TRANSFER REVIEW PROCESS

Prior to accepting Transfer, DEKRA shall conduct a documentation review of the current certificate, previous cycle audit reports, any non-conformities from previous audit, accepted closure from current CB, and other applicable documents as required by International Accreditation Forum, Inc. Mandatory Document for the Transfer of Accredited Certification of Management Systems (IAF MD2:2017). Based on this documentation review, DEKRA will determine if an on-site Pre-Transfer visit is required to confirm the validity of the certification. If no problems are identified by the pre-transfer review, the certification cycle shall be based on the previous certification cycle. DEKRA shall establish the audit program for the remainder of the certification cycle. Description of each event is below.

RENEWAL AUDIT

DEKRA will perform the Renewal Audit to begin another three year certification period. During the Renewal Audit, key management system processes will be reviewed in accordance with the audit program developed to ensure the management system has been effectively maintained.

SURVEILLANCE AUDITS

DEKRA will perform on-site Surveillance Audits as based on the current certification cycle. During the Surveillance Audit, key management system processes will be reviewed in accordance with the audit program developed.

REPORTING

You will receive an audit report approximately 30 days following any audit activities. The reports will document the processes audited as well as any non conformities, opportunities and/or strengths that were identified.



CERTIFICATION RECOMMENDED

After completion of the Audit, the closure of any major non conformity and acceptance by DEKRA of your corrective action plan the DEKRA auditor will recommend certification. DEKRA will then perform a final review of all reports and relevant client data. Once approved for certification, DEKRA will issue a draft certificate stating certification to the standard. Once you have reviewed and approved the draft certificate, a final certificate will be issued. In addition, DEKRA will post your achievement with the appropriate publication databases.

About the Estimate

AUDIT FINDINGS AND REPORTING

During an audit, the auditor(s) will identify strengths, opportunities for improvement, and major and minor nonconformities. These findings will be communicated in both a closing meeting at the conclusion of the audit and in the audit report. You will receive an audit report following each audit. The report will document the processes audited as well as any nonconformities, opportunities, and/or strengths that were identified. The report will detail client actions necessary for the resolution of nonconformities.

CORRECTIVE ACTION

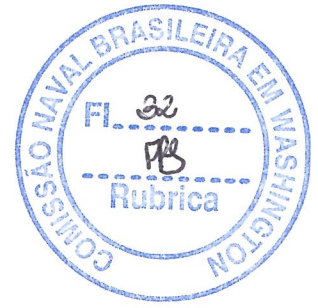
DEKRA may need to spend additional time in order to close major and minor nonconformities. In the event that this occurs, you will receive notification for such activities during the closing meeting. The time required to perform these tasks will be billed separately at man-day rate listed in estimate and will be in addition to the time estimated below.

INVOICING

DEKRA will prepare an invoice for you that will include Audit Fees and related travel and subsistence expenses at the conclusion of each scheduled audit event or service provided by DEKRA. DEKRA endeavors to minimize the expenses incurred associated with your audit. We do this by advance planning of flight arrangements, and when possible, consulting with you on the most cost effective accommodations for our auditors. DEKRA does not supply receipts for these costs unless specifically requested by your company.

Air travel time will be invoiced at \$100.00 per hour in-flight time.

Car travel time will be invoiced at \$100.00 per hour after the first 2 hours of travel as well as the IRS mileage rate.



CANCELLATION FEES

In the event of a cancellation or schedule change that is requested by your company, an audit date may be canceled or re-scheduled without a fee if 45 day advance notice is provided. DEKRA may charge: 31-45 days prior, 25% of audit fee; 15 --30 days prior, 50% of audit fee; 1-14 days prior, 100% of audit fee.

CERTIFICATION FEES

Certification Fees will be invoiced at the time of the first audit event performed by DEKRA, and annually thereafter in the amount stipulated in the estimate. Additional certificates are issued at \$150 each.

TERMS OF ESTIMATE

This estimate is based upon information provided to DEKRA by you. The cost of the estimate is based on an estimated number of audit days and could change as result of any changes to the scope of your business. Audit days are based on an 8 hour working day. Estimate is valid for 180 days. An estimate submitted by DEKRA shall result in an agreement to perform assessment services only if the Client has accepted such estimate in writing within its term of validity, or if DEKRA has confirmed in writing an order of the Client.



Estimate for ISO 9001 Transfer

NR REF. CERT-USEN-03-UM-001879-001; ISO 9001:2015; Accreditation marks: ANAB

Brazilian Naval Commission	Total no. of employees: 47
5130 MacArthur Blvd NW, Washington, Washington, 20016, United States	No. of Shifts: 1
Company scope: We provide logistical support for Brazilian Naval personnel in the US and handle logistics for our fleet	
No Does the scope of registration for ISO 9001 cover all activities of the organization?	
Scope that ISO 9001 will cover: The procurement process	
Industry codes: 35 - Other Services	No. of employees within scope: 25
No Does the total number of employees include any part-time or temporary employees?	
Last event: Initial Certification	
Risk factor: low	

FACTORS CONSIDERED FOR CERTIFICATION

- No Does your organization perform design?
- Yes Is a translator required?
- No Does your organization have a high degree of regulation?
- No Does your organization's system cover highly complex processes or a relatively high number of unique activities?
- No Are many of your organization's functions or processes outsourced?
- No Are the tasks/processes your organization performs highly automated or repetitive?
- No Does a large portion of your organization's staff comprise people working off-site (e.g. remote salespeople, drivers, service personnel, etc.)?
- No Are the activities your organization performs considered to be of low risk (e.g. failure of the product or service is unlikely to cause injury or illness)?

YEAR 1	Onsite days	Off-site/reporting	Cost
Surveillance 1	1.00	0.25	\$ 1,625
Certification/Administration Fee			\$ 500
YEAR 2			
Surveillance 2	1.00	0.25	\$ 1,625
Certification/Administration Fee			\$ 500
YEAR 3			
Recertification	1.50	0.25	\$ 2,275
Certification/Administration Fee			\$ 500
CONTRACT PERIOD TOTAL	3.50	0.75	\$ 7,025

ESTIMATE APPROVED BY:

ACCEPTANCE OF ESTIMATE, (TRAVEL EXPENSES ARE
ADDITIONAL), MASTER SERVICES AGREEMENT,
AND CERTIFICATION AGREEMENT

Clay Carlson, Technical Acct. Supp.Spec	Gleisson Silva
DEKRA Audit	Internal Auditor
Office: 800-768-5362 763-746-0505	gleisson@marinha.mil.br
Mobile: 612-401-3977	+1 2022443950
clay.carlson@dekra.com	
www.dekra.us/audit	



CONFIDENTIAL

EM BRANCO

Zimbra

fernanda.ricardo@marinha.mil.br



RE: ISO 9001 Registration & Training with DQS

De : Blue, Morgan <Morgan.Blue@dqs.de>

sex., 15 de set. de 2023 18:51

Assunto : RE: ISO 9001 Registration & Training with DQS

📎 14 anexos

Para : Gleisson <gleisson@marinha.mil.br>

Cc : 'fernanda.ricardo' <fernanda.ricardo@marinha.mil.br>, 'f avila' <f.avila@marinha.mil.br>

Dear Gleisson,

Many thanks for your quick response! Please find our quotes for your registration transfer and training project. I will plan on following up with you next week. In the meantime, please let me know if you have any questions.

I look forward to working with you.

Best regards,

Morgan

Morgan Blue
Regional Sales Manager
Raleigh, NC

phone: 919-641-0774

dqs

DQS Inc.
1500 McConnor Pkwy Suite 400
Schaumburg, IL 60173
www.dqsglobal.com



This e-mail may contain confidential/or privileged information. If you are not the intended recipient (or have received this e-mail in error) please notify the sender immediately and destroy this e-mail. Any unauthorized copying, disclosure or distribution of the material in this e-mail is strictly forbidden.

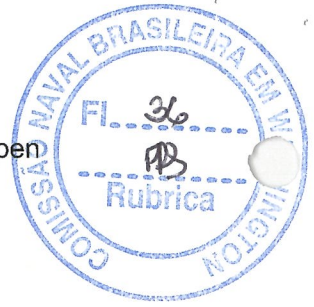
From: Gleisson <gleisson@marinha.mil.br>

Sent: Friday, September 15, 2023 6:56 AM

To: Blue, Morgan <Morgan.Blue@dqs.de>

Cc: 'fernanda.ricardo' <fernanda.ricardo@marinha.mil.br>; 'f avila' <f.avila@marinha.mil.br>

Subject: RE: ISO 9001 Registration & Training with DQS



Caution: [External] This email originated from outside DQS. DO NOT click any links or open attachments unless you recognize the sender and know the content is safe.

Dear Morgan,

Please find attached our certificate as requested. Please send us a quote for first and second year revision. And correct, we are looking to train about more six people on Auditing. If you can, also, provide a quote for that we would appreciate it.

If you have any questions, please reach out.



Gleisson Henrique | Brazilian Naval Commission | T: 202 244 3950 x 182 | gleisson@marinha.mil.br
Please update your records as my email has changed. Please don't print this email unless you really need

From: Blue, Morgan [<mailto:Morgan.Blue@dqs.de>]
Sent: Thursday, September 14, 2023 4:51 PM
To: gleisson@marinha.mil.br
Subject: ISO 9001 Registration & Training with DQS

Dear Gleisson,

Hello from DQS in Raleigh, I hope this email finds you well.

I would be happy to prepare a quote for us to transfer your current registration to DQS from BSI. If you can, please forward me a copy of your current certificate. Just as soon as I get that form you, I can easily put a proposal together. Our transfer process is simple and seamless.

Also, I see that you are interested in training courses for Internal Auditor Training and Implementation. I can send those to you with the registration transfer quote.

Many thanks in advance –

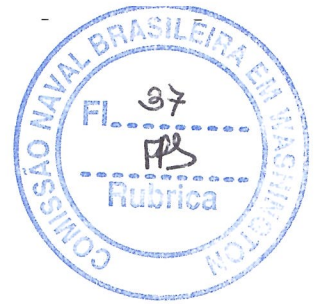
Morgan

Morgan Blue
Regional Sales Manager
Raleigh, NC

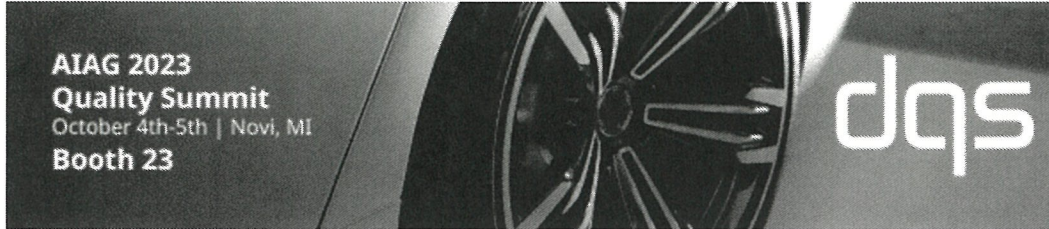
phone: 919-641-0774



DQS Inc.
1500 McConnor Pkwy Suite 400



Schaumburg, IL 60173
www.dqsglobal.com



This e-mail may contain confidential/or privileged information. If you are not the intended recipient (have received this e-mail in error) please notify the sender immediately and destroy this e-mail. unauthorized copying, disclosure or distribution of the material in this e-mail is strictly forbidden.

 **Brazilian Naval Commission ISO 9001 Internal Auditing.pdf**
4 MB

 **Transfer Quote.pdf**
1 MB

EM BRANCO



dqs

DQS

Your partner for
certification and audits
because standards matter

Quotation for
Brazilian Naval
Commission in
Washington

DQS Inc.



Quotation for the Transfer of your ISO 9001 Management System Certification

Dear Gleisson,

Date: Sept 15, 2023

Thank you for your interest in our services. We are delighted that you are considering selecting DQS as your new partner for certification purposes. We are pleased to herewith propose our quotation for your kind consideration in the name and on behalf of the respective accredited/authorized DQS office.

Based on the data you submitted, we have prepared an individual audit program set out on the following pages. Enclosed you will also find our current "DQS Audit and Certification Regulations" and the contents of which would define the contractual agreements between you and DQS. We have prepared the estimated fees for audits and maintenance of the certification. All related charges e.g.: registration fees, application fees, maintenance fees and auditing fees have been taken into consideration.

To proceed with scheduling, please sign and return this proposal. For your ease, a copy will be issued via DocuSign, as well.

Please do not hesitate to contact me if you have questions or need more information.

Morgan Blue
Regional Sales Manager
DQS Inc.
www.dqsglobal.com



Why work with DQS?

The answer is simple. You are looking for a valuable business partner who can provide assessments and certifications, and DQS Inc. is looking for partners that want to achieve more from their management systems.

DQS provides our clients with a multi-faceted support program:

- A **Sales Manager** is often your first contact with DQS. They can help guide you through the certification process steps.
- Once you select DQS as your certification body (CB), the primary contact is the **Customer Service Professional (CSP)**. The dedicated CSP is responsible for most administrative activities and can assist with questions regarding data management, scheduling, billing, and issuance of certificates.
- The **Lead Auditor** can assist with technical questions as they relate to the standard. Our auditors cannot provide consultation but may provide typical examples to help you become more familiar with the standards.
- When new standards are released or current standards are revised, DQS offers informational sessions, white papers, and webinars.

DQS is one of the most trusted certification bodies in the world.

DQS Inc. opened in 2008 as the result of a merger between the management systems businesses of two global certification bodies, **Underwriters Laboratories (UL)** and **DQS Holding** (Germany's first management systems certification body). Through the merger, DQS became one of the largest global CB's that focuses solely on management systems assessments. With customers in 130 countries, we serve a wide spectrum of industry sectors, including automotive, electrical and electronics, textiles, the metal and chemicals industries, services, food, health care, aviation and aerospace industries, information and communications technology industries, as well as the government/ public sector. Currently, we are able to provide global resources and highly skilled, local auditors. We have more than 2,500 auditors with the knowledge and expertise to help you achieve your business objectives.

DQS Academy

DQS Academy offers an array of training options beneficial to individuals and companies that are new or experienced in quality management systems. The training we provide helps to foster a culture of excellence, competency, and continuous improvement, enabling growth from within. Our current courses cover the ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO/IEC 27001:2013, BRCGS, and TISAX standards with additional standards being added each month. All our training solutions are optional and independent of the certification process. For more information visit www.dqsacademy.com

Remote Audits

DQS has conducted thousands of safe and effective virtual audits.

Between reduced social contact, compliance with visitor restrictions and state travel orders, accommodation of maintaining valid certifications even when work from home organization guidelines are in place, zero travel costs and restrictions, and a greatly reduced global footprint, the benefits are numerous. The remote model allows attendees to be interviewed from anywhere for more flexibility in planning for all parties. Industry and standard experts from around the world can more easily participate in virtual audits, as travel is no longer a barrier.

Many of the standard rules allow up to 100% remote audits, but there are some exceptions. If you are unsure about having remote audits, please discuss your concerns with us. Before proceeding, we will review the technology available for use during the audit and any process/ system risks (in regard to a remote audit) to determine the extent to which it is possible.

Valued customer survey reviews

After each assessment, DQS actively seeks our client's feedback to improve our services and auditing approach. DQS continues to enjoy a high satisfaction rate. We not only encourage our clients to explore the value of customer feedback surveys, but we also apply the same philosophy to our own business.



Quotation

Your DQS contact person Morgan Blue			
Name	Gleisson Silva	Quotation Date	September 15, 2023
Phone	202-244-3950x182	DQS Reference No.	TBD
Email	gleisson@marinha.mil.br	Quotation valid until	December 15, 2023
Company Name & Address (of the main location which appears on the 1st page of the certificate)	Brazilian Naval Commission in Washington 5130 MacArthur Blvd Washington, District of Columbia 20016		
Further sites addresses	None		
Intended certification scope (include site scopes if different)	The provision of logistical support of the naval forces and military organization of the Brazilian Navy.		
Standard(s)	ISO 9001	Industry Code	EA 36
Organizational Structure	Single Site Transfer		
Respective authorized/accredited DQS office(s) & Accreditation(s)	X DQS Inc. (ANAB) <input type="checkbox"/> DQS Holding GmbH (IATF 16949) <input type="checkbox"/> DQS GmbH (DAkKS) <input type="checkbox"/> DQS CFS GmbH (e.g.: DAkKS) <input type="checkbox"/> Others:		

Submitted Basic data

Quote request form or Basic Data Sheet (CF146), dated/as of: 9/15/2023

This quote is based on the submitted data provided by the organization. The basic data will be verified at the beginning of each audit. In case of relevant changes in the stated data, DQS may revise the certification program according to the applicable certification rules. This can lead to an adjustment of the audit scope, audit amount, number of audit days and to the certification fees.



Offered audit program

Facility Name and Address	Number of Employees	Off-Site Transfer Review		2nd Annual Surveillance 2024		Triennial ReAssessment 2025		1st Annual Surveillance 2026	
		Days	Cost	Days	Cost	Days	Cost	Days	Cost
Brazilian Naval Commission in Washington 5130 MacArthur Blvd Washington, District of Columbia 20016	47	1	Waived	1.5	\$ 2,287.50	3	\$ 4,575.00	1.5	\$ 2,287.50
ANAB Accreditation					\$ 150.00		\$ 150.00		\$ 150.00
Annual Account Management Fee					\$ 1,000.00		\$ 1,000.00		\$ 1,000.00
Totals:	47	1	\$ -	1.5	\$ 3,437.50	3	\$ 5,725.00	1.5	\$ 3,437.50

Notes:

1. The costs shown for each Annual Surveillance are valid for this calendar year only. The prices quoted will be increased by 1.5% per annum.
2. Additionally travel and living expenses are billed at cost.
3. The number of audit days are calculated based on IAF MD 5:2019. Audit day adjustment factors are based on information provided in the application and any previous DQS knowledge of your organization. Further adjustments will be applied if other factors are determined, if there are significant employee count changes, or if time is needed for verification of effectiveness of corrective action closure from the prior audit.
4. The specific increase factors applied to the audit days were: None
5. The specific reduction factors applied to the audit days were: Client is not design responsible.
6. Prorated audit days fees are applicable for post-audit nonconformity management as follows: 0.5 hours per nonconformity for offsite review and closure of responses. Where major nonconformities are issued, a follow-
7. We will provide you with a copy of our standard contract (L-44) for your signature.
8. **In the case of a certificate transfer, do not cancel your certificate and contract with the current Certification Body until the transfer is completed. We are required to contact your current CB to confirm certificate validity and provide our transition plan. We will coordinate this communication with you to avoid a gap in certification and assure a smooth transition:**

Current CB - contact name: _____

Contact email: _____

Contact Phone: _____

Please provide us with your preferred time frame for the audits.

	Preferred	1st Alternate Choice	2nd Alternate Choice
DQS Academy Training			
2 nd Annual Assessment 2024			





Acceptance of Quotation

By signing, our organization confirms and accepts this quotation including the mandatory DQS Audit and Certification Regulations (CF10) in its current version as published on DQS <https://www.dqsglobal.com/en-us/about/accreditation-and-notification/dqs-group-auditing-and-certification-rules>

Furthermore, we accept and understand that this acceptance also constitutes a legally binding certification contract between our organization and the respective authorized/accredited DQS office. We confirm that the signing representative is internally authorized to accept the quotation.

We understand that this quotation is based on the information provided by us to DQS and that our basic data will be verified before each audit. Relevant changes of our data and of the underlying accreditation rules and regulations may result in a change of the audit program and/or audit duration.

Company Name:	Billing contact (if differs from Basic Data, see page 3):
Name and Function of authorized Representative:	If applicable Purchase Order No.:
Signature:	Date: