



MARINHA DO BRASIL
COMISSÃO NAVAL BRASILEIRA EM WASHINGTON

AUTUAÇÃO

Documento Circunstanciado, NUP: 63150.003286/2022-03, autuado na data de 16 de novembro de 2022, destinado à aquisição de material de escritório para uso da Comissão Naval Brasileira em Washington (CNBW) de forma a garantir a infraestrutura necessária para o desenvolvimento das atividades e funcionamento da Organização Militar, contendo 26 folhas:

- a) Documento Circunstanciado 22/2022 às fls. 01 a 04;
- b) Mapa Comparativo à fl. 05; e
- c) Pesquisa de Preços às fls. 06 a 26.

Washington DC, 16 de novembro de 2022.

Assinatura manuscrita de Antonio Luiz do Nascimento Abreu.

ANTONIO LUIZ DO NASCIMENTO ABREU

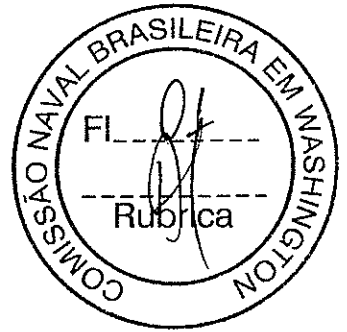
Capitão de Corveta (AA)

Encarregado da Divisão de Material e Serviços Gerais

EM BRANCO



MARINHA DO BRASIL



COMISSÃO NAVAL BRASILEIRA EM WASHINGTON

DOCUMENTO CIRCUNSTANCIADO Nº 22/2022

NUP: 63150.003286/2022-03

1. OBJETO

Aquisição de material de escritório para uso da Comissão Naval Brasileira em Washington (CNBW) em apoio à vida vegetativa da Organização Militar (OM), de forma a garantir a infraestrutura necessária para o desenvolvimento das atividades e funcionamento desta Comissão.

2. CARACTERIZAÇÃO DA NECESSIDADE QUE JUSTIFICOU A AQUISIÇÃO DO SERVIÇO

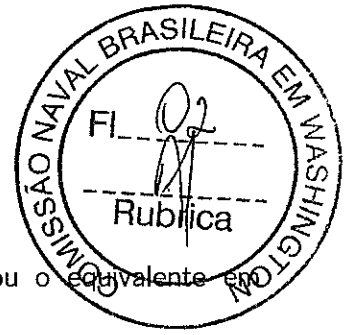
Trata-se de aquisição de material de escritório, haja vista que são considerados bens necessários para garantir o registro e acondicionamento de expedientes no desenvolvimento das atividades rotineiras e de funcionamento da Organização Militar (OM) no apoio aos meios operativos atracados em portos nos EUA e pessoal em missão nos EUA.

A presente aquisição visa garantir a escrituração e organização de documentos de acordo com a legislação em vigor e assim possibilitar encontrar processos e expedientes arquivados mantendo memória e arquivos dos acontecimentos da OM. Em virtude do relativo pouco volume e emprego pontual, a contratação de empresa terceirizada para fornecimento do material envolve custos elevados e injustificáveis.

Desta sorte, a dispensa de licitação, em razão do valor, é a via adequada e efetiva para a aquisição de bens e evitar prejuízos à Administração Naval. Assim sendo, resulta configurada a situação de dispensa descrita no inciso I, do artigo 27 da Portaria nº 5.175, de 15 de dezembro de 2021:

“Art. 27. É dispensável a licitação no exterior:

I - para a aquisição de bens ou contratação de serviços que vise a atender ao funcionamento e manutenção do próprio órgão ou de outras unidades por ele suportadas, desde que também sediadas no exterior, no valor de até US\$ 50,000.00



(cinquenta mil dólares americanos) ou o equivalente em outra moeda;" (grifo nosso)

Diante do exposto, de sorte a evitar prejuízo às atividades desta Comissão Naval, a aquisição direta por dispensa de licitação é a única medida eficaz e imediata para resolver a necessidade de aquisição de material de escritório para a CNBW.

3. PLANEJAMENTO DA CONTRATAÇÃO

A contratação encontra-se prevista no Programa de Aplicação de Recursos da CNBW (evento PAR 3016.2 ao 3016.6) aprovado em reunião do Conselho de Gestão, estando, dessa forma, alinhada com o planejamento realizado.

4. DETERMINAÇÃO DE UNIDADES E QUANTIDADES A SEREM ADQUIRIDAS

As unidades e quantidades a serem adquiridas encontram-se baseadas no histórico de consumo, de acordo com o PAR e com as previsões de recebimento de meios no exterior, conforme estimativa de preços em anexo.

5. ESTIMATIVA DA DESPESA

A estimativa da despesa encontra-se detalhada no documento em anexo e baseia-se na média praticada pelo mercado no mês de outubro de 2022. Os referidos valores servem de referência para as aquisições que ocorrerem, ocasião em que um Pedido de Fornecimento de Material e Serviço apresentará a pesquisa de mercado atualizada, para o bem demandado. Assim busca-se maior economicidade, na medida em que a aquisição é feita de forma compatível com o valor de mercado, sendo garantida a vantajosidade para a Administração Pública.

6. VALOR UNITÁRIO E/OU GLOBAL

Os valores unitários encontram-se no mapa comparativo anexo e sofrerão alterações de acordo com o mercado local, no momento da compra.

O valor global estimado para o ano de 2022 é de US\$ 202.15 (duzentos e dois dólares e quinze centavos).

7. PRAZO DE ENTREGA OU CONCLUSÃO DO OBJETO

O objeto será entregue de acordo com o previsto no mercado local, usualmente de forma imediata, conforme demanda da CNBW.

8. EVENTUAL PRESTAÇÃO DE ASSISTÊNCIA TÉCNICA NO PERÍODO E GARANTIA DO OBJETO



O fornecimento dos bens se dará conforme a demanda e previsão no PAR.

Os bens poderão ser rejeitados, no todo ou em parte, quando em desacordo com as especificações demandadas. O mercado local entende como prática comum a devolução de qualquer bem, sem qualquer custo para a contratante.

O recebimento provisório ou definitivo do objeto não exclui a responsabilidade da fornecedora pelos prejuízos resultantes da incorreta execução da demanda.

A entrega do objeto deverá observar os termos do contrato, sem atrasos, interrupções ou falhas, salvo na superveniência de fato excepcional ou imprevisível, estranho à vontade das partes, que altere fundamentalmente as condições da entrega do objeto, quando deverão ser comunicados tão logo ocorram, para que possam ser analisados quanto à pertinência.

9. CONDIÇÕES DE GUARDA E ARMAZENAMENTO

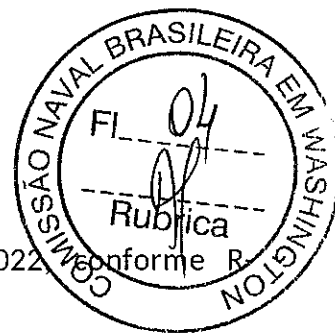
O material será recebido, periciado e aceito desde que esteja de acordo com o solicitado, e acondicionado em paiol próprio ("paiol de bens de estoque"), controlado pelo SISTOQUE, ou para uso imediato, sendo distribuído conforme apresentação de demanda formal por meio de Pedido Interno de Material, devidamente aprovado pelo Gestor de Bens Patrimoniais.

10. PRAZOS PARA LIQUIDAÇÃO E PAGAMENTO

Imediata, após a aquisição do item.

11. DEMONSTRAÇÃO DA COMPATIBILIDADE DA PREVISÃO DE RECURSOS ORÇAMENTÁRIOS COM O COMPROMISSO A SER ASSUMIDO

- a) Gestão/Unidade: 0001/70200 - CNBW
- b) AO: 2000 Administração da unidade
- c) Ação Interna: G.483.MN.1
- d) Elemento de despesa: 33903016



Há previsão orçamentária no Plano de Ação aprovado para 2022 conforme R. 180807Z/JAN/2022 de ABASTC.

12. CONCLUSÃO

Em face do exposto e da documentação apresentada, sugere-se que o objeto seja adquirido, com base no art. 1º, § 2º, da Lei nº 14.133, de 1º de abril de 2021, combinado com o Art. nº 27, inciso I da Portaria GM-MD nº 5.175, de 15 de dezembro de 2021.

Elaborado por:

Washington, DC, 14 de novembro de 2022.

ANTONIO LUIZ DO NASCIMENTO ABREU

Capitão de Corveta (AA)

Encarregado da Divisão de Material e Serviços Gerais

13. ATO DE AUTORIZAÇÃO DA CONTRATAÇÃO DIRETA:

Aprovo a aquisição prevista neste Documento Circunstanciado, sendo entendido como viável e razoável à luz das justificativas apresentadas.

Washington DC, 14 de novembro de 2022.

JOSÉ AUGUSTO CORREIA NETO

Capitão de Mar e Guerra (IM)

Ordenador de Despesa



BRAZILIAN NAVAL COMMISSION IN WASHINGTON

5130 MacArthur BLVD., N.W. - Washington, D.C. 2001633
Telephone: (202) 244-3950

Mapa Comparativo de Preços - Material de Escritório

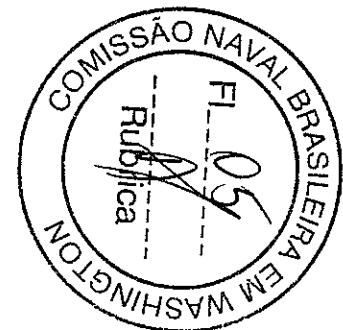
Item	Descrição do Material	AMAZON Preço	Qtde Produto	Walmart Preço	Qtde Produto	Zerbee Preço	Qtde Produto	Webstaurant Store Preço	Qtde Produto	Garner Supply	Qtde Produto	Zero Preço	Qtde Produto	Global Industrial Preço	Qtde Produto	STAPLES Preço	Qtde Produto
1	Binder clips médio 12 caixas com 12 unidades cada	\$15.73	144 unidades	\$19.49	144 unidades											\$2.99	12 unidades
2	Binder clips mini 12 caixas com 12 unidades cada	\$9.35	144 unidades	\$20.41	144 unidades											\$2.47	12 unidades
3	Clips para papel tamanho 1	\$21.55	300 unidades	\$11.55	100 unidades							\$19.28	100 unidades	\$16.00	1000 unidades		
4	Clips para papel tamanho 3	\$10.24	100 unidades	\$12.17	100 unidades												
5	Papel 8.5x11 inch 20lb	\$51.99	5000 folhas					\$74.99	5000 folhas	\$76.91	5000 folhas						
6	Pasta Binder 1.5 inch	\$11.30	4 pastas	\$17.98	4 pastas	\$11.37	4 pastas										
7	Pasta Binder 3.0 inch	\$71.99	4 pastas	\$81.99	12 pastas	\$79.32	4 pastas										

Notes:

1 - A CNBW possui isenção de taxa para alguns produtos oferecidos pela empresa AMAZON. A AMAZON não cobrará pela entrega dos produtos.

2 - As empresas STAPLES e OFFICE DEPOT estão sujeitas a cobrar pelos impostos referentes a compra dos produtos oferecidos.

3 - Todos os produtos oferecidos pelas empresas AMAZON, STAPLES e OFFICE DEPOT podem ter seus valores alterados de acordo com a demanda do mercado consumidor.





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https://www.amazon.com/Officemate-Medium-Binder-Clips-99050/dp/B001HBIPE4/ref=as_li_ss_l1_8?crid=1J5T13PBCTK5S&keywords=binder%2Bclips%2Bmedium&qid=1668716601&sprefix=binder%2Bclips%2Bme%2Caps%2C274&sr=8-8&th=1



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Officemate Medium Binder Clips, Black, 12 Boxes of 1 Dozen Each (144 Total) (99050)

Visit the Officemate Store
 ★★★★★ 1,400 ratings | 6 answered questions

Amazon's Choice for "officemate medium binder clips"

Was: ~~\$48.00~~ Details
 Price: **\$15.73** Get Fast, Free Shipping with Amazon Prime

FREE Returns
 You Save: \$2.27 (13%)

Available at a lower price from other sellers that may not offer free Prime shipping.

Style: Medium

Large	Medium	Mini	Small
\$4.85	\$15.73	\$9.35	\$12.50

Color: Black

Size: Pack of 12

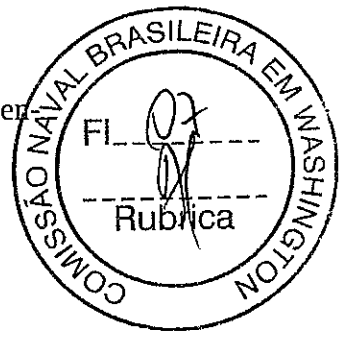
Material: Corrosion-Resistant coating

Brand: Officemate

Item Dimensions LxWxH: 9.45 x 4.88 x 4.41 Inches

Roll over image to zoom in

https://www.walmart.com/ip/Officemate-Medium-Binder-Clips-Black-1-Box-of-1-Dozen/99050/22841151

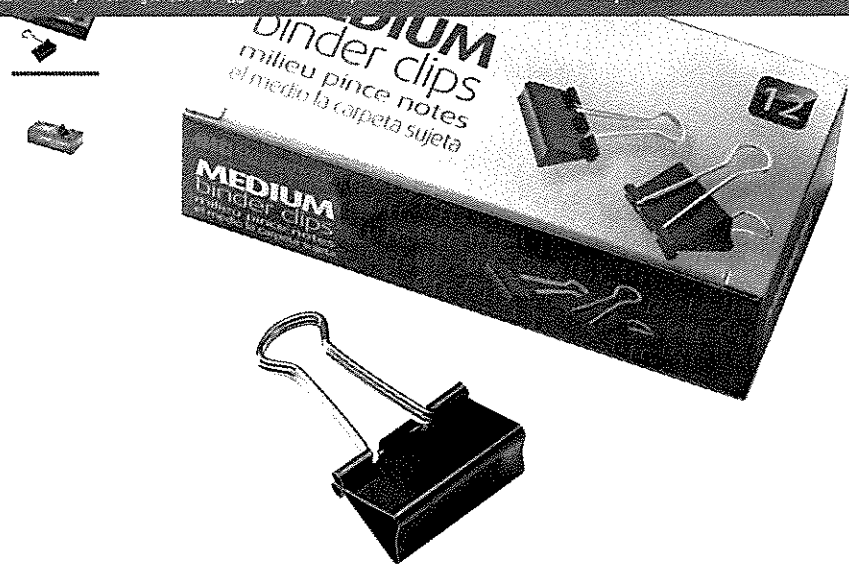


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Box of 1 Dozen (12)

★★★★☆ (18) [5 reviews](#)

\$19.49

Price when purchased online

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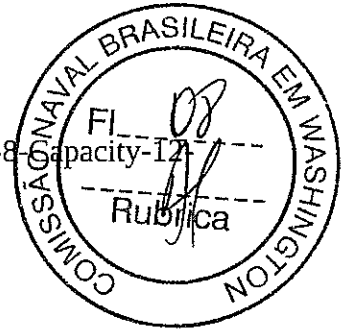
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https://www.staples.com/OIC-Medium-Binder-Clips-Black-and-Silver-1-1-4-Width-5-8-Capacity-12-Box/product_900923



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OfficeMate Medium Binder Clips, 1-1/4" Width, Black, 12/Box (99050)

Item #: 900923 | Model #: OIC99050

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12/box

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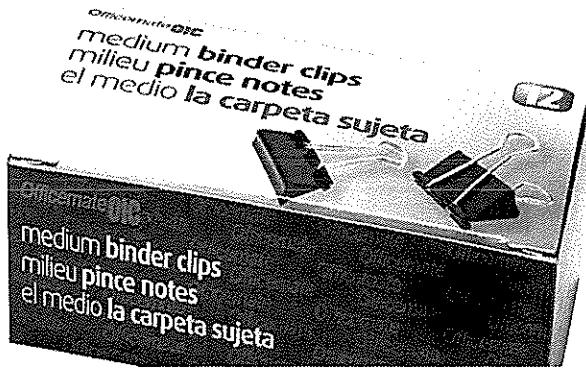
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Officemate Mini Binder Clips, Black, 144 Pack (12 Boxes of 1 Dozen Each) (99010)

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★★★★☆ 1,400 ratings | 6 answered questions

Price: \$9.35 Get Fast, Free Shipping with Amazon Prime

FREE Returns

Available at a lower price from other sellers that may not offer free Prime shipping.

Style: Mini

Large	Medium	Mini	Small
\$4.85	\$15.73	\$9.35	\$12.50

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Officemate

Officemate Mini Binder Clips, Black, 144 Pack (12 Boxes of 1 Dozen Each) (99010)

\$20.41

Price when purchased online

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Officemate Mini Binder Clips, 1/4" Capacity, Black, 12/Pack (99010)

Item #: 887178 | Model #: OIC99010

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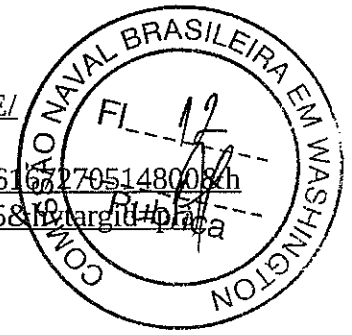
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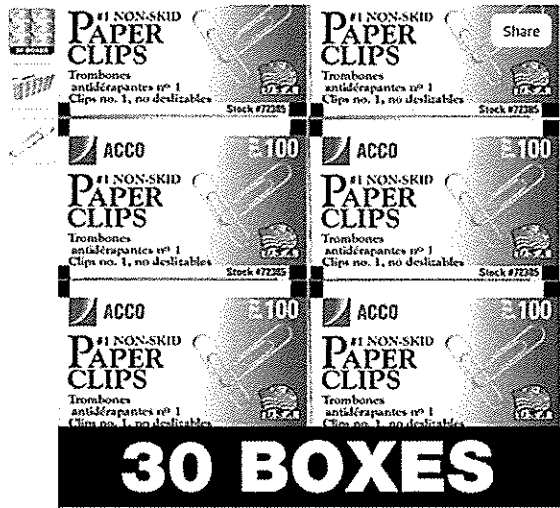
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Office Products > Office & School Supplies > Tape, Adhesives & Fasteners > Clips, Clamps & Rings > Clips



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ACCO Paper Clips, 1 Size, Economy, Non-Skid, 30 Boxes, 100/Box

Brand: ACCO
 ★★★★★ 881 ratings | 5 answered questions

-10% \$21⁵⁵

Was \$23.95

Size: 30 Boxes

10 Boxes	30 Boxes
\$9.56	\$21.55

Color	Silver Color
Size	30 Boxes
Material	Paper
Brand	ACCO
Item Dimensions LxWxH	11.38 x 2.88 x 5.13 inches

About this item

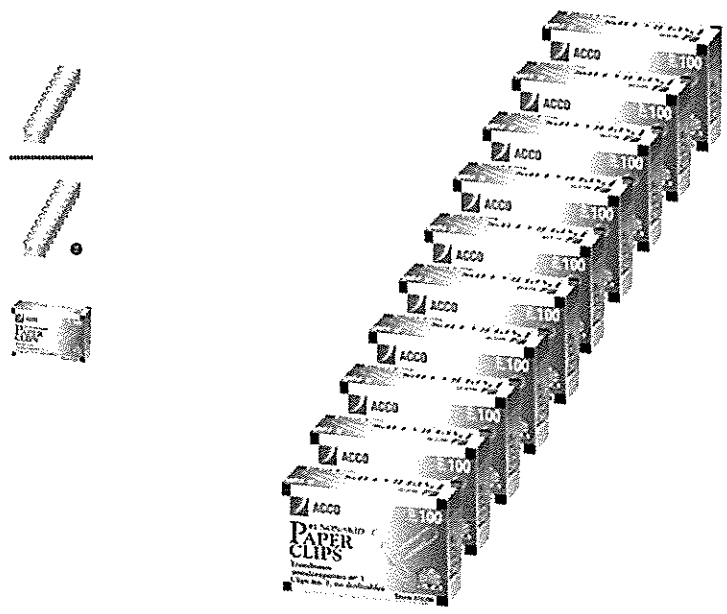
- Premium paper clips feature heavy gauge elliptical wire to grip papers tightly; 100 paper clips per box, 30 boxes (3,000 clips)
- Zinc galvanized plating protects clips against corrosion; smooth, silver finish
- #1 size clip holds up to ten sheets
- Made in the U.S.A.

https://www.walmart.com/ip/ACCO-Paper-Clips-1-Size-Economy-Non-skid-10-Boxes-150-Paper-Clips-Box-72385/885712150?wmlspartner=wlpa&selectedSellerId=101025737&adid=2222222227000000000&w1=8&w2=8&w3=42423897272&w4=aud-393207457166:pla-51320962143&w5=9061285&w6=&w7=&w8=&w9=pla&w10=242114460&w11=office&w12=885712150&veh=sem&gclid=Cj0KCQiA1NebBhDDARIsAANiDD0MzH6OPxuEtqalfQobvmuhi5-c4cMfyaJFg-21d3-uoY1n6SUnzx8aAt2pEALw_wcB



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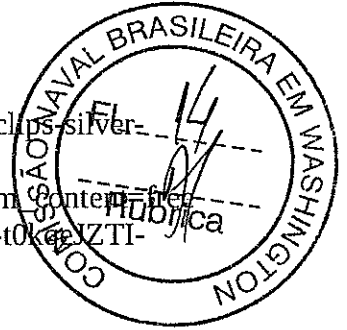
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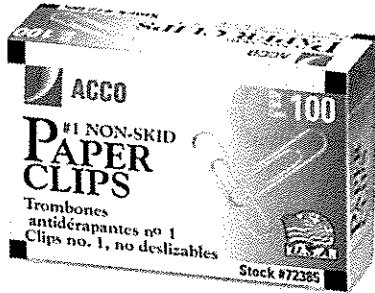


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Brand: ACCO

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Price: \$10.24 Get Fast, Free Shipping with Amazon Prime
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Available at a lower price from other sellers that may not offer free Prime shipping.

Color	Silver
Size	No. 3
Material	Wire
Brand	ACCO
Item Dimensions LxWxH	9.8 x 1 x 1.5 Inches

About this item

- Great for organizing documents in the home or office.
- Traditional elliptical shape.
- Corrosion-resistant construction.

https://www.walmart.com/ip/ACCO-Smooth-Standard-Paper-Clip-3-Silver-100-Box-10-Boxes-Pack-14931226



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ACCO Smooth Standard Paper Clip, #3, Silver, 100/Box, 10 Boxes/Pack

★★★★☆ (39) 7 reviews

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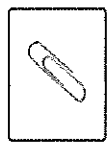
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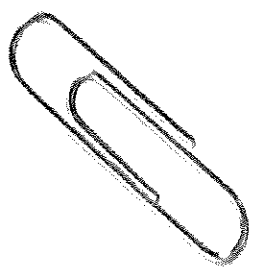
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ITEM #: WBB844104 MPN #: ACC72320

Acco® Economy Paper Clips, No. 3 Size, 5/16" Length, Silver, 1000/Pack

Questions & Answers (0)



Purchase Information

Premium Purchase Options

PRICE
\$16.00

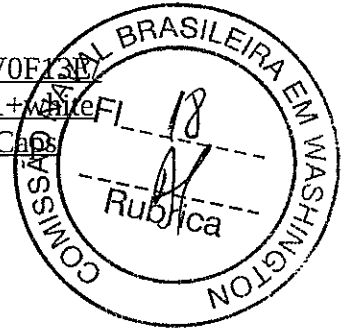
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Estimated Delivery to

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https://www.amazon.com/AmazonBasics-Bright-Multipurpose-Copy-Paper/dp/B01FV0FZ3B/ref=sr_1_2?crd=C1FVYQ0NSTEE&keywords=multipurpose+copy+paper+8.5+x+11+whiteFI%2C+5000+sheets&qid=1668699796&sprefix=multipurpose+paper+5000+sheets%2Caps%2C481&sr=8-2



amazon Hello Select your address All multipurpose copy paper 8.5 x 11 white, 5000 sheets Q EN

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Hallmark Signature Paper Wonder Pop Up Christmas Card...

★★★★★ 783

\$12.58 prime

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Amazon Basics Multipurpose Copy Printer Paper, 8.5 x 11 Inch 20Lb Paper - 10 Ream Case (5,000 Sheets), 92 GE Bright White

Visit the Amazon Basics Store

★★★★★ 122,461 ratings | 229 answered questions

Amazon's Choice for "multipurpose copy paper 8.5 x 11 white, 5000 sheets"

Climate Pledge Friendly

\$51.99 (\$0.01 / Count)

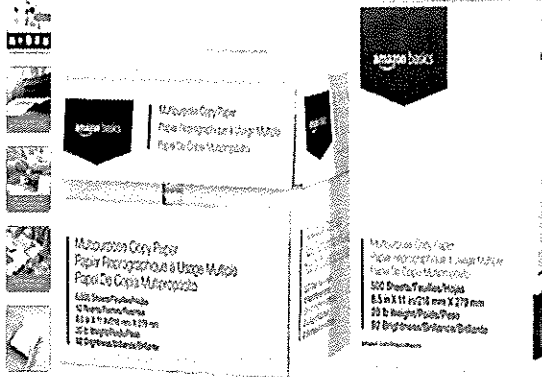
Available at a lower price from other sellers that may not offer free Prime shipping.

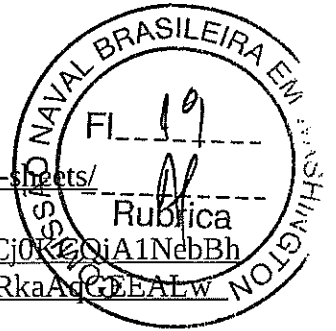
Size: 10 Reams | 5000 Sheets

1 Ream | 500 Sheets 3 Reams | 1500 Sheets 5 Reams | 2500 Sheets

8 Reams | 4000 Sheets 10 Reams | 5000 Sheets

Style: Multipurpose (8.5x11)





https://www.webstaurantstore.com/8-1-2-x-14-white-case-of-20-multipurpose-paper-sheets/433LEGLPAPER.html?utm_source=google&utm_medium=cpc&utm_campaign=GoogleShopping&gclid=Cj0KCQiA1NebBhDDARIsAANiDD2eG0ILSR8IS1q1oj_doQm9oLa_L5bgx9ewjvazo3fqrPLKHfkoFRkaAdGEALw_wcB

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WebstaurantStore > Tabletop > Menu Holders and Guest Check Presenters > Menu Paper > 8 1/2" x 14" White Case of 20# Multipurpose Paper - 5000 Sheets

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★★★★★ Read 4 reviews Item #: 433LEGLPAPER

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\$7.29_{Ream}



plus ★★★★★
8 1/2" x 14" White Ream of 20# Multipurpose Paper - 500 Sheets

\$7.89_{Ream}



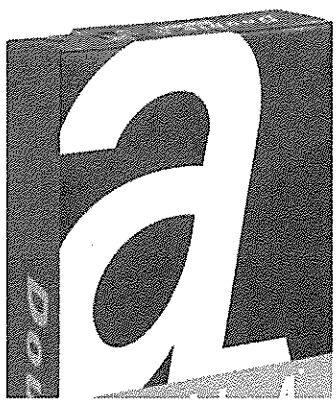
Neenah 82321 Exact 8 1/2" x 11" Blue Pack of 67# Vellum Paper Cover Stock - 250 Sheets

\$11.99_{Pack}



★★★★★
Neenah 80211 Exact 8 1/2" x 11" White Pack of 67# Vellum Paper Cover Stock - 250 Sheets

\$12.49_{Pack}



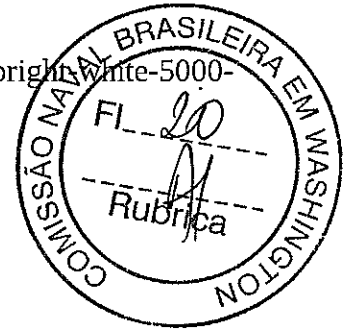
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1 Ac

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Deluxe Multipurpose Paper, 98 Bright, 20 Lb Bond Weight, 8.5 X 11, Bright White, 500 Sheets/ream, 10 Reams/carton

by Universal

Reg Price: ~~\$232.57~~

Our Price: \$76.91



In stock SKU# 1750292

Ships Free

Qty 1

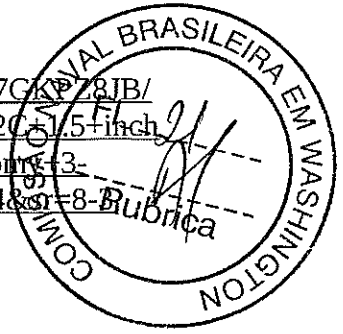
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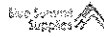
https://www.amazon.com/Cardinal-Round-Ring-Presentation-Nonstick-Material/dp/B07GK9P78JB/ref=sr_1_3?crd=3JR1REOQ1TO0Q&keywords=cardinal+economy+3-ring+binders%2C+1.5+inch%2C+round+rings%2C+holds+475+sheets&qid=1668626526&sprefix=cardinal+economy+3-ring+binders%2C+1.5+inch%2C+round+rings%2C+holds+475+sheets%2Caps%2C114&sr=8-Brubica



amazon Hello Select your address All cardinal economy 3-ring binders, 1.5 inch, round rings, holds 475 sheets Q EN

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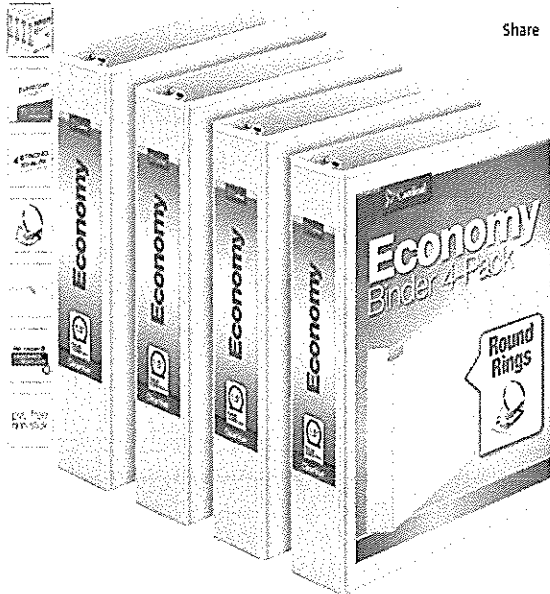
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High Quality File Folders

\$19.99 /prime

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Cardinal 1.5 Inch 3 Ring Binder, Round Ring, White, 4 Pack, Holds 350 Sheets (79517)

Visit the Cardinal Store

★★★★☆ 8,392 ratings | 45 answered questions

Amazon's Choice for "binders 1.5 inch"

List Price: ~~\$15.94~~ Details

With Deal \$11.30 (\$2.83 / Count) Get Fast, Free Shipping with Amazon Prime

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You Save: \$4.64 (29%)

Available at a lower price from other sellers that may not offer free Prime shipping.

Size: 1.5-Inch

1-Inch 1.5-Inch 2-Inch 3-Inch

Pattern Name: Binder

Binder Binder + 3-Ring Binders

Color: White

Material: Poly and chipboard

Capacity: 5 Inches

https://www.zerbee.com/Products/Avery--Economy-View-3-Ring-Binders--1-1/2andquotRound-92
Rings--White--Pack-Of-4_5198373.aspx?
cpch=g1&cptoken=5739BF1C&gclid=Cj0KCQIAsdKbBhDHARIsANJ6-
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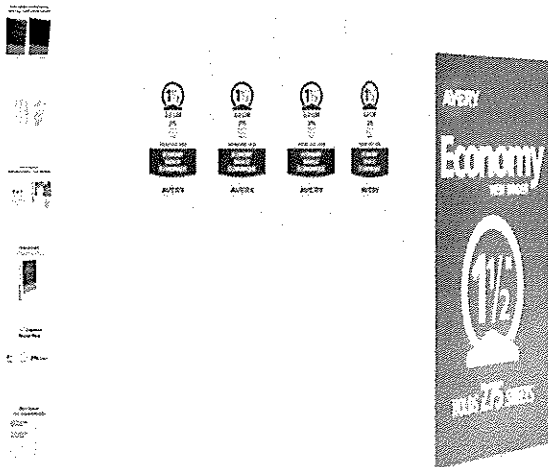
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Avery® Economy View 3 Ring Binders, 1-1/2" Round Rings, White, Pack Of 4

Item #: 5198373



\$11.37 / pk

Discount Price

List Price \$53.56

You Save \$42.19 (79%)

Qty **1**

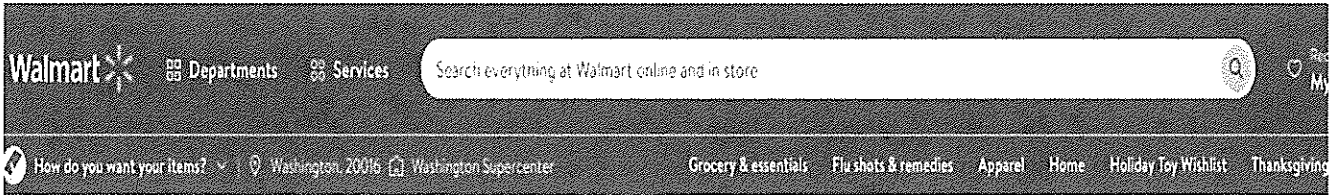
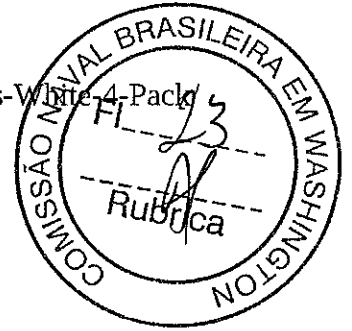


Estimated Delivery:
3-7 Bus. Days



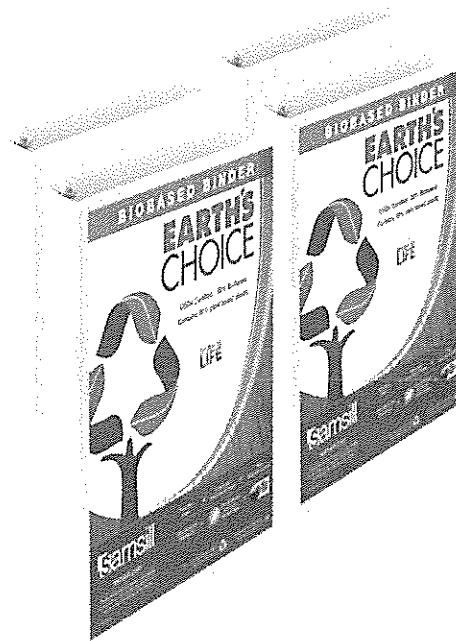
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Scotch Stick to the good part. Tape for easy gift-wrapping. [Shop now](#)

5



Samsill

Samsill Earth's Choice 1.5" Round Ring View Binders, White, 4 Pack

★★★★☆ (40) [3 reviews](#)

\$17.98

Price when purchased online ⓘ

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Actual Color: White

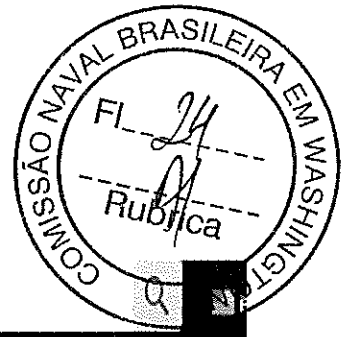
White
\$17.98

Pack Size: 4 Pack

4 Pack

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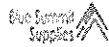


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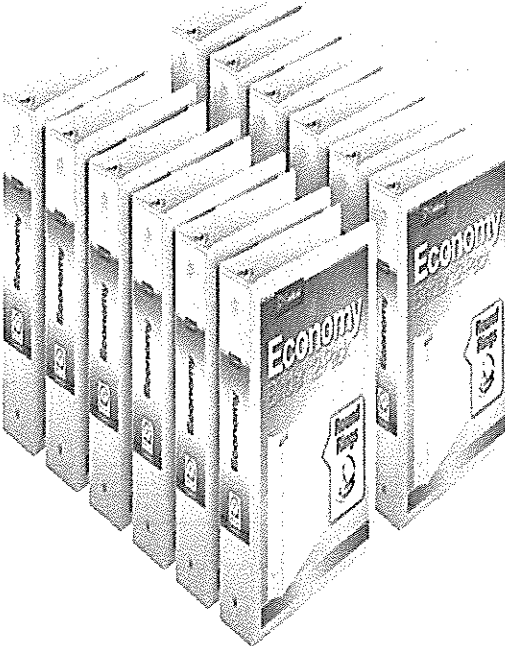
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Cardinal Economy 3-Ring Binders, 3", Round Rings, Holds 625 Sheets, ClearVue Presentation View, Non-Stick, White, Carton of 12 (90651)

Visit the Cardinal Store

★★★★☆ 10,999 ratings | 40 answered questions

Amazon's Choice in Round Ring Binders by Cardinal

\$71.99 (\$6.00 / Count)

FREE Returns

Available at a lower price from other sellers that may not offer free Prime shipping.

Color: White




Size: 3 Inch

1 Inch 1/2 Inch 1.5 Inch 2 Inch 3 Inch

https://www.zerbee.com/cart.aspx



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SKU:1385830



\$6.61

12

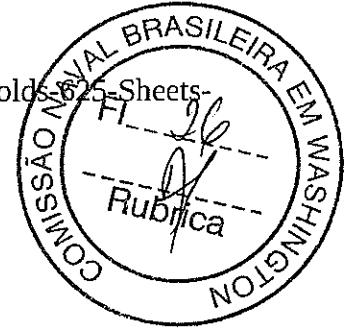
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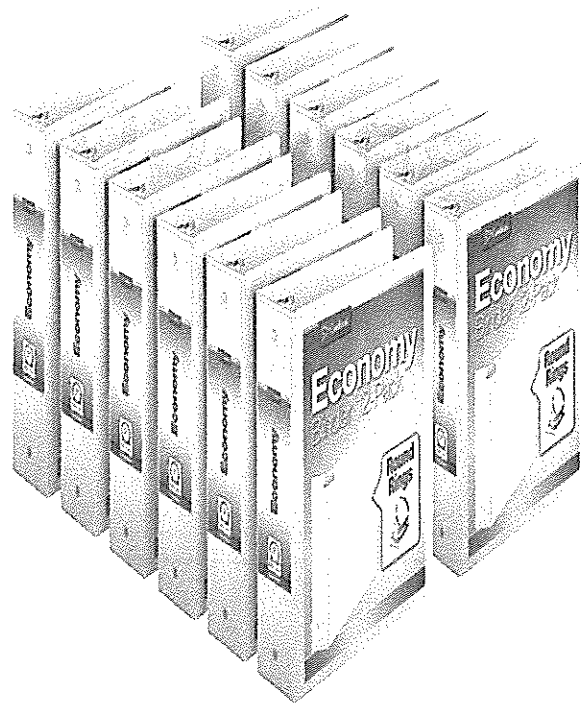


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Cardinal

**Cardinal Economy 3-Ring Binders, 3",
Round Rings, Holds 625 Sheets, ClearVue
Presentation View, Non-Stick, White,
Carton of 12 (90651)**

\$81.99

Price when purchased online

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★★★★★ 30 ratings

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