



MARINHA DO BRASIL
COMISSÃO NAVAL BRASILEIRA EM WASHINGTON

AUTUAÇÃO

Documento Circunstanciado, NUP: 63150.002620/2022-01, autuado na data de 19 de setembro de 2022, destinado à contratação da empresa Potomac Elevator para a prestação de serviço de manutenção do elevador da CNBW desta Comissão Naval, contendo 09 folhas:

- a) Documento Circunstanciado 002/2022 às Fls. 001 a 003; e
- b) Cópia do contrato s/n às Fls. 004 a 009.

Washington DC, 19 de setembro de 2022.

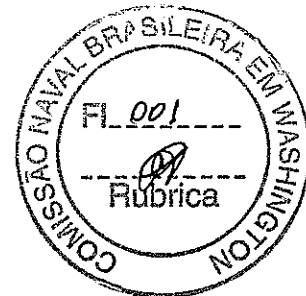
Assinatura manuscrita de Daniel Marques Rubin.

DANIEL MARQUES RUBIN
Capitão de Fragata (FN)

Chefe do Departamento de Administração e Apoio



**MARINHA DO BRASIL
COMISSÃO NAVAL BRASILEIRA EM WASHINGTON**



DOCUMENTO CIRCUNSTANCIADO Nº 002/2022

NUP: 63150.002620/2022-01

1. OBJETO

Prestação de serviços de manutenção do elevador da CNBW de forma a garantir a infraestrutura necessária para o desenvolvimento das atividades e funcionamento da referida Organização Militar.

2. CARACTERIZAÇÃO DA NECESSIDADE QUE JUSTIFICOU A AQUISIÇÃO DO SERVIÇO

A CNBW localiza-se em edifício com 3 pavimentos, sendo um basement e outros dois com os escritórios e demais facilidades. As escadas são o meio principal de deslocamento entre os pavimentos, porém há a necessidade de um elevador para transportar cargas pesadas, materiais diversos e facilitar o deslocamento de pessoas com dificuldades físicas, incluindo visitas oficiais.

A manutenção preventiva visa garantir o perfeito funcionamento do elevador, bem como reduzir custos com eventuais manutenções corretivas. Além disso, o correto funcionamento do elevador é requisito de segurança para os seus usuários.

A aquisição do serviço enquadra-se como dispensa de licitação, cujo objeto a ser contratado encontra-se disposto no inciso I do artigo 27 da Portaria GM-MD 5.175/2021.

3. PLANEJAMENTO DA CONTRATAÇÃO

A contratação encontra-se prevista no Programa de Aplicação de Recursos da CNBW (evento PAR 3916.1) aprovado em reunião do Conselho de Gestão, estando, dessa forma, alinhada com o planejamento realizado.

4. DETERMINAÇÃO DE UNIDADES E QUANTIDADES A SEREM ADQUIRIDAS

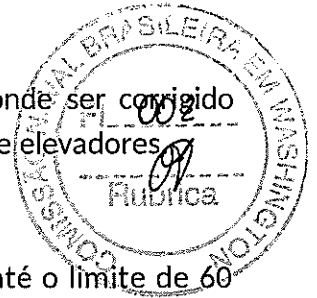
O serviço será prestado regularmente no equipamento *relay logic holed hydraulic elevator*.

5. ESTIMATIVA DA DESPESA

A despesa estimada de acordo com a oferta da Potomac Elevator Company está compatível com o valor de mercado, sendo garantida a vantajosidade para a Administração Pública.

6. VALOR UNITÁRIO E/OU GLOBAL

USD 217.36 (duzentos e dezessete dólares e trinta e seis centavos), podendo ser corrigido anualmente de acordo com mudanças no custo da hora-trabalho dos mecânicos de elevadores.



7. PRAZO DE ENTREGA OU CONCLUSÃO DO OBJETO

O prazo de vigência do contrato é de 1 ano, podendo ser prorrogado até o limite de 60 (sessenta) meses, com base no inciso II, do art. 55 da Portaria GM-MD nº 5.175, de 15 de dezembro de 2021.

8. EVENTUAL PRESTAÇÃO DE ASSISTÊNCIA TÉCNICA NO PERÍODO E GARANTIA DO OBJETO

Conforme previsão contratual.

9. CONDIÇÕES DE GUARDA E ARMAZENAMENTO

Nada consta, por se tratar de prestação de serviço.

10. PRAZOS PARA LIQUIDAÇÃO E PAGAMENTO

Semestralmente, até o dia 30 dos meses de março e setembro, mediante emissão de *invoice* pelo fornecedor.

11. DEMONSTRAÇÃO DA COMPATIBILIDADE DA PREVISÃO DE RECURSOS ORÇAMENTÁRIOS COM O COMPROMISSO A SER ASSUMIDO

- a) Gestão/Unidade: 0001 / 70200 - CNBW
- b) AO: 2000 Administração da unidade
- c) Ação Interna: G483MN1
- d) Elemento de despesa: 33903916

12. CONCLUSÃO

Em face do exposto e da documentação apresentada, sugere-se que o objeto seja contratado, com base no art. 1º, § 2º, da Lei nº 14.133, de 1º de abril de 2021, combinado com o Art. nº 27, inciso I da Portaria GM-MD nº 5.175, de 15 de dezembro de 2021.

Elaborado por:

Washington, DC, 16 de setembro de 2022.



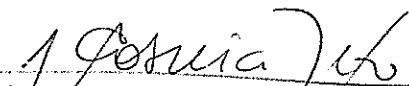
DANIEL MARQUES RUBIN
Capitão de Fragata (FN)

Chefe do Departamento de Administração e Apoio

13. ATO DE AUTORIZAÇÃO DA CONTRATAÇÃO DIRETA:

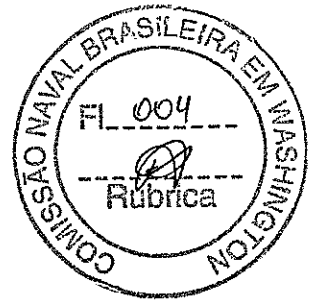
Aprovo a contratação prevista neste Documento Circunstanciado, sendo entendido⁰⁰³ como viável e razoável à luz das justificativas apresentadas.

Washington DC, 19 de setembro de 2022.


JOSÉ AUGUSTO CORREIA NETO
Capitão de Mar e Guerra (IM)
Ordenador de Despesa



EM BRANCO



Agreement for Complete Elevator Equipment Protection

1. Potomac Elevator Company (herein after referred to as PEC, we, our) will provide maintenance services for the following described equipment:

One (1) Relay Logic Holed Hydraulic Elevator

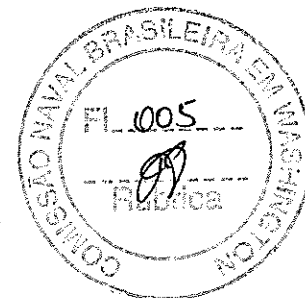
in your facility located at:

**Brazilian Naval Commission
5130 MacArthur Blvd. N.W.
Washington D.C. 20016**

2. PEC will maintain the elevator equipment on the terms and conditions set forth in this agreement. We will use trained personnel, directly employed and supervised by us. They will be qualified to keep your equipment properly adjusted, and they will use all reasonable care to maintain the elevator equipment in proper operating condition.
3. We will regularly and systematically examine, maintain, lubricate and adjust as required, and if conditions warrant, replace or repair the following components:
 - a) Machine including worm gear, thrust bearings, drive sheave, and drive sheave shaft bearings;
 - b) Brake, including brake pulley, brake coil, brake contact, brake linings;
 - c) Motor and motor generator, including motor winding, rotating element, commutator, brushes, brush holders and bearings;
 - d) Controller, including all relays, solid state components, resistors, and condensers;
 - e) Transformers, contacts, leads, dashpots and computer components;



EM BRANCO



- f) Selector and dispatching equipment including steel selector tape & mechanical and electrical drive equipment;
- g) Governor including governor sheave and shaft assembly, bearings, contacts, and governor jaws;
- h) Idler sheaves, including deflector or secondary sheaves, governor tension sheave assembly, compensating sheave assembly and related bearings;
- i) Car and counterweight equipment, including buffers, guide rails, top and bottom limit switches;
- j) Entrance hardware including hoistway door interlocks, and hangers, door guides, and closing mechanism, and all door open safety devices;
- k) Car door equipment including power operator, hangers, gibs, motors, linkage arms, cams, and contacts;
- l) Car equipment including car frame, load weighing equipment, car safety mechanism, elevator car guide shoes, or rollers when warranted to ensure smooth and quiet operation, and proper lubrication of guide rails except where roller guides are used;
- m) Hydraulic pumps and motors, valves, strainers, mufflers, packing, and packing glands.

4. PEC will further provide the following services under this agreement:

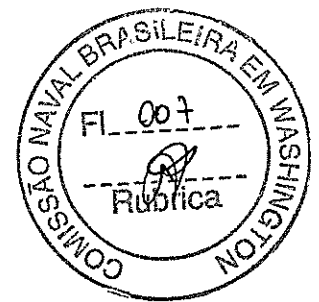
- a) Periodic examination of all safety devices and governors including safety tests as required by local, state, and ANSI A 17.1 code according to the latest required revision.
- b) Periodic replacement of all wire ropes including hoist & governor ropes in order to maintain an adequate safety factor in accordance with local, state and ANSI A 17.1 codes to the latest required revision.
- c) Equalization of tension of all hoist ropes;
- d) The repair or replacement of conductor traveling cables;
- e) Regular cleaning of the elevator equipment in the hoistway, elevator pit, and machine room, of dirt and debris accumulated due to normal elevator operation only;

EM BRANCO



- f) Supply of proper lubricants;
 - g) Maintain the original contract speeds of elevator performance, including acceleration and deceleration and door speeds;
- 5) The items of the elevator equipment *excluded* from this contract are: The finishing, repairing or replacement of the car enclosure, hoistway door panels and gates, door frames, sills, car flooring, floor covering, lighting fixtures, & diffusers, light bulbs & tubes, fans, handrails, main line power systems and switches, breakers, feeders to controller, hydraulic elevator jack outer casings, buried piping, alignment of elevator guide rails, smoke & fire sensors, fire service reports, annual license, telephone hook-up & access service, air conditioners, and all other items set forth and excluded in this arrangement. Elevator signal light bulbs will be replaced during regular maintenance visits.
- 6) We accept the elevator equipment and its component parts in their present condition (unless stated otherwise in the *Special Conditions* section) with the understanding that we shall neither be required nor obligated to service, make renewals or repairs upon the equipment by reason of negligence, obsolescence, misuse of the equipment, loss of power, blown fuses, tripped stop switches, theft, vandalism, explosion, fire, power failure, spikes, or brown outs, water damage, storm, lighting strikes, nuisance calls or any other reason or any other cause beyond our control, except ordinary wear & tear from the commencement date of this agreement. Any work not specifically covered under this agreement shall be completed at the Purchaser's expense.
- 7) We shall not be required or obligated to install new attachments or parts on the equipment even if recommended or directed by insurance companies, or any governmental agency or authority. In the event that any part of the elevator becomes obsolete or outmoded or is no longer manufactured, it shall be the Purchaser's obligation to replace the obsolete or outmoded part at the Purchaser's expense.
- 8) All regular maintenance and repair work under this contract will be performed during regular hours (8:00 AM to 4:30 PM) of the regular working days of the elevator trade (Monday to Friday, holidays excluded). Emergency minor adjustment callback service will be provided on a 24-hour basis with the purchaser to be charged only for the difference between our hourly billing rate and the overtime billing rate when carried out after hours or on holidays. We will absorb the regular time portion of each overtime hour worked that is requested.
- 9) Any work requested that is outside this agreement (including repairs, scheduled examinations, and work not a fault of the elevator equipment) will be billed at our preferred billing rates.

EM BRANCO



- 10) Service shall be for an initial period of five (5) years commencing MARCH 1st 2019, and shall be renewed for successive five (5) year periods thereafter unless either party timely serves written notice of its intention to cancel at least ninety (90) days before the end of any period. Time is of the essence. Scope, terms and fees may be adjusted at renewal as mutually agreed.

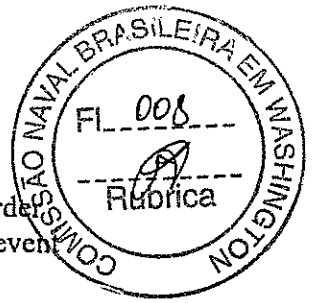
The price of this service shall be at the rate of **\$217.36 total per month** commencing on MARCH 1st 2019, and payable quarterly in advance.

- 11) Payments are due upon receipt of invoice. You shall notify us within fourteen (14) days of the invoice date if you object to all or any portion of an invoice. PEC reserves the right to impose a 1 ½% per month interest and administration charge on past due invoices.

Any reasonable costs associated with the collection of past due amounts, including attorney's fees, shall be to the expense of the Purchaser.

- 12) The contract price may be adjusted annually based on the change in straight time hourly labor costs for an elevator mechanic. For purposes of this agreement straight time hourly labor rate plus fringe benefits (including but not limited to pensions, vacations, annuity, paid holidays, stand-by pay, group insurance, health and disability insurance).
- 13) The price is subject to change in the event the equipment is modified from its present state.
- 14) Purchaser shall notify PEC of any malfunction or accident regarding the equipment. Purchaser further agrees that they will take appropriate action, including turning off elevator, until PEC can respond on site.
- 15) Non-payment of any sum due under this agreement shall be considered a material breach. In the event of a breach or the failure to pay any sum due or to become due under this agreement, beyond 60 days from the billing date, repair, replacement and service will automatically cease and PEC may, at its option, cancel this agreement and/ or declare all sums due or to become due under this agreement for the unexpired term of the agreement due and payable in full as and for liquidated damages, and not as a penalty, and until the same are paid, PEC shall be discharged and released from any obligations and/ or liability under the terms of this agreement.

EM BRANCO



- 16) Should your acceptance of this agreement be in the form of a purchase order or similar document, the provisions of this agreement will govern in the event of conflict.
- 17) Our company maintains General, Auto, Excess/ Umbrella, and Worker's Compensation and Employer's Liability Insurance. Certificates available upon request.

SPECIAL PROVISIONS:

Emergency Service Call: If, at any time, a passenger is entrapped in the elevator, or both passenger elevators are out of service (unless caused by items listed in Section #6), we will respond with the cost included as part of this agreement.

Maintenance Frequency: Potomac Elevator Company will schedule preventative maintenance invoices on a quarterly basis for this property.

POTOMAC ELEVATOR COMPANY

Submitted by:

Date: MARCH 01/2019

.....

Customer Acceptance:

Date: MARCH 01/2019

Company: BRAZILIAN NAVAL COMMISSION

Signature: [Handwritten Signature]

Print Name & Title: _____

Billing Details:

Telephone # 202-244-3950 EXT 120

EM BRANCO



Fax# 202-363-4278

e-mail: SECOM@CNBW.MAR.MIL.BR

Mailing Address: 5130 MACARTHUR BLVD N.W
WASHINGTON D.C. 20016

Building Contact: COMMANDER L. LIMA SANTOS

Telephone# 202.244.3950 EXT 120

e-mail: LIMA.SANTOS@MARINHA.MIL.BR

EM BRANCO